

CITY OF GRAND RAPIDS
CITY COUNCIL MEETING – AUGUST 28, 2006
5:00 P.M.
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, August 28, 2006 at 5:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Mayor Pro-Tem Robert (Skip) Drake; Councilmembers: Charles (Todd) Driscoll, Dan Erkkila and Larry Schlauderaff. Absent: Mayor Susan Zeige.

Others Present: Bob Cahill, Dale Anderson, Jeff Davies, Tom Pagel, Lynn DeGrio, Janet Crawford, Shirley Miller, Dale Rosier, Rob Mattei, Eric Trast, Leigh Serfling, City Attorney Chad Sterle.

PRESENTATIONS/PROCLAMATIONS:

Mayor Pro-Tem Drake declared the month of September as National Alcohol and Drug Addiction Recovery Month.

COUNCIL REPORTS:

Councilman Driscoll recognized the Grace House fundraising project for the homeless. Councilman Erkkila updated the Council on the recent RAMS meeting, highlighting issues discussed: update from Ron Dicklich, Executive Director of RAMS, on Minnesota Steel and Excelsior Energy, also legislative issues important to the communities, municipalities, and school on the range.

APPROVAL OF MINUTES:

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN SCHLAUDERAFF, TO APPROVE THE MINUTES OF AUGUST 14, 2006 AT 3:30 AND 5:00 AND AUGUST 9, 2006 AS PRESENTED. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, passed unanimously.

CONSENT AGENDA:

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN SCHLAUDERAFF, TO APPROVE CONSENT AGENDA ITEMS 1-11 AS PRESENTED.

1. Renew membership in the Coalition of Greater Minnesota Cities (CGMC) Labor and Employee Relations committee and authorize payment of \$1,965.00 2006/2007 membership fee.

2. Adopt Resolution #06-77 – a resolution directing the City Engineer to prepare a feasibility report for CP 2003-16, 2nd Avenue SE, from 3rd Street SE to 7th Street SE.
3. Adopt Resolution #06-78 – a resolution ordering the feasibility report for CP 2007-1, 2007 City Wide Overlays.
4. Consider accepting the quote of \$2,694.25 plus shipping from GreenJacket for two greens covers and accepting the quote of \$2,363.00 plus shipping from Minnesota Toro for two greens covers and authorizing an operating transfer from the General Fund Balance-Emergency/Unanticipated Expenditures Fund for the actual cost of the greens as approved at the July 24, 2006 Council Meeting.
5. Consider accepting low quote for land surveying from Landecker & Associates for \$5,800.00.
6. Adopt Resolution #06-79 – a resolution accepting a \$100.00 donation from the Coleraine Hook and Ladder Club to be used for the Fire Prevention Program and an \$800.00 donation from Paul and Sara Mullaney to the Grand Rapids Fire Department to be used for the Grand Rapids Fire Department training supplies.
7. Adopt a resolution to accept a \$100.00 donation from the Grand Rapids Kiwanis Club to be used for the Child Safety Seat Program administered by the Police Department.
8. Approved seasonal employee Laura Rothstein and Tom Hanna at the Pokegama Golf Course. Begin August 29, 2006 and end no later than October 31, 2006.
9. Approve hiring Andrew Bellefy as part-time Maintenance at the Civic Center at a wage of \$8.50 per hour beginning August 29, 2006.
10. Accept low quote from Mangseth Painting for refinishing of exterior wood siding at the Library at the cost of \$18,870.00.
11. Approve the Public Works Department part-time eligibility list for the 2006 spring/summer/fall maintenance seasons.

**The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Zeige.
Opposed: None, passed unanimously.**

SETTING OF REGULAR AGENDA:

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL, TO TABLE #24 & 25 OF THE REGULAR AGENDA AND APPROVE 13A-23 AND 26-29 AS PRESENTED. The following voted in

favor thereof: Driscoll, Erkkila, Schlauderaff, Zeige. Opposed: None, passed unanimously.

DEPARTMENT HEAD REPORT:

Police Chief Leigh Serfling provided his semi-annual report to the Council which has been made a part of the agenda packet.

COUNCIL:

13A. Consider authorizing the Mayor to sign a letter of support for the Arrowhead Regional Development Commission (ARDC) and the Minnesota Extension Service application to the Northeast Minnesota Sustainable Development Partnership that seeks funds for the South Central Itasca County Wastewater Initiative Team.

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN SCHLAUDERAFF, TO AUTHORIZE THE MAYOR TO SIGN A LETTER OF SUPPORT FOR THE ARROWHEAD REGIONAL DEVELOPMENT COMMISSION AND THE MINNESOTA EXTENSION SERVICE APPLICATION TO THE NORTHEAST MINNESOTA SUSTAINABLE DEVELOPMENT PARTNERSHIP THAT SEEKS FUNDS FOR THE SOUTH CENTRAL ITASCA COUNTY WASTEWATER INITIATIVE TEAM. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, passed unanimously.

CIVIC CENTER/PARKS AND RECREATION:

14. Consider hiring the Jamar Company to install steel fascia and soffit on the West Venue of the Civic Center at a cost of \$16,285.00.

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL TO APPROVE THE HIRING OF JAMAR COMPANY TO INSTALL FASCIA AND SOFFIT ON THE WEST VENUE OF THE CIVIC CENTER AT A COST OF \$16,285.00. The following voted in favor thereof: Erkkila, Schlauderaff, Driscoll, Drake. Opposed: None, passed unanimously.

COMMUNITY DEVELOPMENT DEPARTMENT:

15. Consider adopting a resolution entering into an agency agreement with the Minnesota Department of Transportation for federal participation in right-of-way acquisition for the McKinney Lake Access, and authorize the Mayor to execute said agreement.

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL, TO ADOPT RESOLUTION NO. 06-81 – A RESOLUTION

ENTERING INTO AN AGENCY AGREEMENT NO. 90013 FOR FEDERAL PARTICIPATION IN RIGHT OF WAY ACQUISITION FOR THE MCKINNEY LAKE ACCESS. The following voted in favor thereof: Schlauderaff, Driscoll, Erkkila, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

16. Consider adopting a resolution ordering the razing of a hazardous structure at 716 NW 3rd Ave., Lot 14, Block 34, Kearney's First Addition.

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN SCHLAUDERAFF, TO ADOPT RESOLUTION NO. 06-82 – ORDER TO RAZE OR REMOVE STRUCTURES LOCATED AT 716 NW THIRD AVENUE, GRAND RAPIDS. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

17. Consider adopting a resolution ordering the razing of a hazardous structure at 1957 SW Isleview Road.

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL, TO ADOPT RESOLUTION NO. 06-83 – ORDER TO RAZE OR REMOVE STRUCTURES LOCATED AT 1957 SW ISLEVIEW ROAD, GRAND RAPIDS. The following voted in favor thereof: Erkkila, Schlauderaff, Driscoll, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

ENGINEERING DEPARTMENT:

18. Consider approving a resolution concurring with the revoking of County Road 901.

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL, TO ADOPT RESOLUTION NO. 06-84 – A RESOLUTION CONCURRING WITH THE REVOKING OF COUNTY ROAD 901. The following voted in favor thereof: Schlauderaff, Driscoll, Erkkila, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

19. Consider authorizing the Engineering Department to submit a \$375,000 grant application to the Local Road Improvement Programs "Routes of Regional Significance".

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN SCHLAUDERAFF, TO AUTHORIZE THE ENGINEERING DEPARTMENT TO SUBMIT A \$375,000 GRANT APPLICATION TO THE LOCAL ROAD IMPROVEMENT PROGRAMS "ROUTES OF REGIONAL SIGNIFICANCE". The following voted in favor thereof:

Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, passed unanimously.

20. Consider adopting a resolution authorizing the acquisition of property for 2nd Avenue SE between 10th Street SE and 11th Street SE through the use of donation, negotiation, or eminent domain for CP 2002-4, 2nd Avenue SE.

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL, TO ADOPT RESOLUTION NO. 06-85 – A RESOLUTION TO EFFECT ACQUISITION OF CERTAIN PROPERTY BY DONATION, NEGOTIATION OR THROUGH EXERCISE OF THE CITY’S POWER OF EMINENT DOMAIN, PLUS ATTACHED EXHIBIT “A”. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

POLICE DEPARTMENT:

21. Consider authorizing the Grand Rapids Police Department to purchase with the Drug Forfeiture Fund, one Acer TM2418AWLMi Laptop Computer at a cost of \$1,211.97 from Connecting Point.

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN SCHLAUDERAFF, TO AUTHORIZE THE GRAND RAPIDS POLICE DEPARTMENT TO PURCHASE WITH THE DRUG FORFEITURE FUND ONE ACER TM2418AWLMI LAPTOP COMPUTER AT A COST OF \$1,211.97 FROM CONNECTING POINT. The following voted in favor thereof: Erkkila, Schlauderaff, Driscoll, Drake. Opposed: None, passed unanimously.

PUBLIC WORKS DEPARTMENT:

22. Consider authorizing the Human Resource/Administrative Assistant to submit the Position Description Questionnaire (PDZ) to the Hay Management System for their evaluation for the purpose of Pay Equity.

As part of the 2005 Budget process a request was submitted to establish the Public Works Leadperson as a permanent assignment to an existing Public Works employee. The City Council budget Committee approved the request and it was funded as part of the approved 2005 budget. The position was not filled in 2005 and once again was approved in 2006. Prior to initiating the internal posting and interview process, the PDQ needs to be evaluated by the Hay Management System to determine the Pay Equity of the position.

MOTION BY COUNCILMAN SCHLAUDERAFF, SECOND BY COUNCILMAN DRISCOLL, TO AUTHORIZE STAFF TO SUBMIT THE

POSITION DESCRIPTION QUESTIONNAIRE TO THE HAY MANAGEMENT SYSTEM FOR THEIR EVALUATION OF LEADPERSON FOR THE PURPOSE OF PAY EQUITY. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, passed unanimously.

ADMINISTRATION:

23. Consider reimbursing Karen Alto and her traveling companion for the cost in changing or canceling airline tickets.

This issue was brought forward as a result of the recent court decision requiring the City to hold a special election and referendum on October 23, 2006, and as Interim City Clerk it is necessary for Ms. Alto to postpone her vacation.

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN SCHLAUDERAFF, TO APPROVE REIMBURSING KAREN ALTO AND HER TRAVELING COMPANION FOR THE COST IN CHANGING OR CANCELING AIRLINE TICKETS – UP TO COST OF TICKETS. The following voted in favor thereof: Schlauderaff, Driscoll, Erkkila, Drake. Opposed: None, passed unanimously.

24. Consider accepting the proposal submitted by Springsted Inc. to assist the City of Grand Rapids hiring a new City Administrator at an estimated fee of \$17,685 plus actual out-of-picket expenses which is estimated at \$4,800.00.

Pulled from agenda.

25. Consider appointing an AdHoc Interview Committee to bring back a recommendation to the Council for the appointment of an Interim City Administrator.

Pulled from agenda.

26. Consider adopting a resolution appointing judges for the Special Election on October 23, 2006 and setting rate of pay.

MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN DRISCOLL, TO ADOPT RESOLUTION NO. 06-86 – A RESOLUTION APPOINTING ELECTION JUDGES FOR THE SPECIAL ELECTION OF OCTOBER 23, 2006. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

VERIFIED CLAIMS:

27. Consider approving the verified claims for the period August 8, 2006 through August 21, in the total amount of \$1,443,386.28 of which \$1,000,000 are investments.

MOTION BY COUNCILMAN SCHLAUDERAFF, SECOND BY COUNCILMAN SCHLAUDERAFF, TO APPROVE THE VERIFIED CLAIMS AS PRESENTED:

ACHESON TIRE COMPANY INC	201.70	MARLYN HALVORSON	79.44
ALLINA HOSPITALS & CLINICS	201.38	HAMMERLUND	894.45
AMERICAN BANK	450,000.00	HAWK CONSTRUCTION INC	5,790.00
AMERIPRIDE LINEN & APPAREL	100.41	HAWKINSON	3,361.45
AM PUBLIC WORKS ASSOC	295.00	HAY GROUP INC	1,344.00
ANDERSON GLASS	15.00	HEIMAN FIRE EQUIPMENT INC	6,182.09
AUTO VALUE -GRAND RAPIDS	255.20	HERC-U-LIFT	366.81
AVAYA	143.13	HERITAGE TIRE	95.00
BRIER CLOTHING	109.95	INTERNATIONAL CODE COUNCIL	100.00
BRINK SAND AND GRAVEL	598.35	ITASCA COUNTY FARM SERVICE	87.12
BURGGRAF'S	1,171.24	ITASCA COUNTY RECORDER	66.00
DAVID P. CALLIGURI	201.24	ITASCA COUNTY TREASURER	388.42
CARQUEST AUTO PARTS	36.33	THE JAMAR COMPANY	1,434.44
CELLULAR ONE	149.10	JIM'S TOWING SERVICE	220.34
CLAFTON BUILDERS INC	5,500.00	K-MART CORPORATION	39.31
CLAREY'S SAFETY EQUIP	528.20	L&M SUPPLY	423.06
CLUSIAU SALES & RENTAL	47.41	BRUCE C. LAROQUE	32.00
COLE HARDWARE INC	805.43	LEAGUE OF MINNESOTA CITIES	50.00
COMPUTER DISCOUNT	271.58	LEEF SERVICE	52.56
CONNECTING POINT	9,885.23	WALLACE JOHN LICKE	184.00
CRABTREE COMPANIES INC	16,030.46	LOUCKS ASSOCIATES	9,402.35
D.W. JONES	6,712.00	MEDICA	212.00
DATA COMPUTER PRODUCTS	985.15	MINNESOTA DEPT OF ADMN	75.00
DAVIS PETROLEUM INC	275.00	BCA/TRAINING & DEV	50.00
LYNN DEGRIO	5.00	MINNESOTA GFOA	200.00
TONY DONAHUE	207.35	MN PUBLIC EMP INS PROG	39,016.04
DOOR SERVICE INC	660.00	MN SALES & USE TAX	7,265.27
EARTHGRAINS -FERGUS FALLS	43.76	MN DEPT OF TRANSPORTATION	798.06
EICHORN MOTORS INC	420.41	MINUTEMAN PRESS	373.94
EYE Q OPTOMETRIC CLINIC	120.00	MONTAVON	4,066.84
FARBER BAG & SUPPLY CO	96.35	MOONDANCE RANCH	913.77
FERRELLGAS	278.16	NATIONAL TOWNWATCH	50.00
FLAHERTY & HOOD	1,502.41	NEOPOST INC	1,000.00
GALL'S INC	142.37	NORD AUTO PARTS	212.65
GARTNER REFRIGERATION CO	74.00	NORTH COUNTRY VET CLINIC	78.50
GENERAL PET SUPPLY	49.98	NORTHERN 2-WAY SERVICE LLC	51.35
JAMES GIBEAU	48.05	NORTHERN DRUG SCREENING	84.00
WILBERT GIESE	808.00	NORTHERN LIGHTS TRUCK	159.23
GLOBE DRUG/MEDICAL EQUIP	10.37	NORTHSIDE LUMBER COMPANY	77.85
GOV FINANCE OFFICERS	550.00	OFFICE DEPOT	231.72
GRAND ITASCA CLINIC	187.47	OGLE'S FAMILY FOOD-IGA	59.62
CITY OF GRAND RAPIDS	2,329.00	PEPSI-COLA	845.25
GR RPDS CITY PAYROLL	210,478.09	PHOTO EXPRESS	28.68
GR RPDS NEWSPAPERS INC	457.73	PUBLIC UTILITIES COMMISSION	41.17
GR RPDS STATE BANK	550,000.00	P.U.C.	14,661.28
GT GRAPHICS	70.00	QWEST	402.84

RANGE BUILDING	503.48	SUPERAMERICA 4758	320.05
RAPIDS BODY SHOP	479.25	TREASURE BAY PRINTING INC	17.89
RAPIDS ELECTRIC INC	180.00	UNITED PARCEL SERVICE	69.42
RAPIDS WELDING SUPPLY	14.25	VIKING ELECTRIC SUPPLY INC	194.62
REGENCE BC/BS	131.40	RYAN WHITING	254.41
SEH-RCM	68,752.15	ZION LUTHERAN CHURCH	100.00
SAMMY'S PIZZA	5,534.10	VLADIMIR CERVENKA	32.00
SANDSTROM COMPANY INC	1,367.30	CAROL BURK	300.00
SILVERTIP GRAPHICS & DESIGN	110.76	CHRIS JOHNSON	32.00
SIM SUPPLY INC	328.31	CASSANDRA GNIFFKE	15.00

**The following voted in favor thereof: Schlauderaff, Driscoll, Erkkila, Drake.
Opposed: None, passed unanimously.**

RECESS MEETING FOR SCHEDULED PUBLIC HEARING:

6:00 PUBLIC HEARING:

28. Conduct a public hearing to consider the vacation of 9th Avenue NW between 4th Street NW and 5th Street NW, and adjacent to Lots 13-24, Block 22 and Lots 1-12, Block 23, Grand Rapids, Second Division, Grand Rapids, Minnesota.

Mayor Pro-Tem Drake announced that this was the time and place according to law to conduct a public hearing to consider the vacation of 9th Avenue NW, and adjacent to Lots 13-24, Block 22 and Lots 1-12, Block 23, Grand Rapids Second Division. Deputy Clerk Alto stated all required notice according to law have been met. Mayor Pro-Tem Drake turned the public hearing over to Rob Mattei who provided background information noting that on August 3, 2006, the Planning Commission formally reviewed the proposed vacation as described within the resolution, and recommended to the City Council approval of the vacation subject to the City retaining permanent easement for the maintenance of public infrastructure and also to allow for the general public's continued use of the walkway, based upon the following finds of facts:

- The alley right-of-way is and is not needed for traffic purposes.
- The alley right-of-way is not needed for pedestrian purposes.
- The alley right-of-way is needed for utility purposes.
- Vacating the alley right-of-way would place additional land on the tax rolls.
- Vacating the alley right-of-way would not facilitate economic development in the City.

Mayor Pro-Tem Drake then opened the meeting for the public. No one wished to speak and no further written documents were received therefore the following motion was made.

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN DRISCOLL, TO CLOSE THE PUBLIC HEARING FOR COUNCIL DISCUSSION AND ACTION. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, passed unanimous.

RECONVENE REGULAR MEETING:

29. Consider adopting a resolution approving the vacation of 9th Avenue NW between 4th Street NW and 5th Street NW, and adjacent to Lots 13-24, Block 22 and Lots 1-12, Block 23, Grand Rapids Second Division, Grand Rapids, Minnesota.

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN SCHLAUDERAFF, TO ADOPT RESOLUTION 06-87 – A RESOLUTION FOR VACATING 9TH AVENUE NW BETWEEN 4TH STREET NW AND 5TH STREET NW, AND ADJACENT TO LOTS 13-24, BLOCK 22 AND LOTS 1-12, BLOCK 23, GRAND RAPIDS SECOND DIVISION, GRAND RAPIDS, MINNESOTA. The following voted in favor thereof: Erkkila, Schlauderaff, Driscoll, Drake. Opposed: None, whereby the resolution was declared duly passed and adopted.

ADJOURN:

MOTION BY COUNCILMAN DRISCOLL, SECOND BY COUNCILMAN SCHLAUDERAFF, TO ADJOURN THE REGULAR MEETING OF AUGUST 28, 2006 AT 6:17 P.M. The following voted in favor thereof: Driscoll, Erkkila, Schlauderaff, Drake. Opposed: None, passed unanimously.

Respectfully submitted:

Karen Alto, Interim City Clerk